

## How to Set up a Twitter Account

### 1. **Decide on your purpose:**

- a. What is your reason for tweeting?
- b. What topics most interest you?
- c. Ex: Quotes from Founding Fathers, fiscal issues, national defense?

### 2. **Create a free email address** to use only for this twitter project:

- a. Go to [www.yahoo.com](http://www.yahoo.com)
- b. In the upper right corner click the "Mail" link
- c. At the lower right click "Create New Account"
- d. Observe the questions asked and before entering your answers, protect your privacy by first writing down some fake answers on a piece of paper so you will remember them.
- e. It is best to use random characters for the ID and the password. Don't pick anything easy to remember since you will write the info down first and won't need to memorize any of it.
- f. I think you can ignore the boxes asking for mobile phone and alternate email.
- g. When finished, click "Create my account"

### 3. **Create a twitter account** at [www.twitter.com](http://www.twitter.com)

- a. Before you begin, choose:
  - an informal name (20 character limit. ex: "Profit is Virtuous")
  - a formal username (Limit = 15 alphanumeric characters including "\_" Ex: "VirtueOfProfit")
  - a random 8 character password. Ex: kK9s%pp1 (but not this one)
  - a 160 character "Bio" or explanation of your purpose. Ex: "Genuine Self Interest consists of the virtue of a rational, principled pursuit of your objective well-being. Steve Jobs= Selfish. Bernie Madoff= SelfDestructive"
  - a photo or image or logo (relating to your issues, or not)
  - any website you want followers to visit.
- b. In the "New to Twitter?" section, fill in the boxes for
  - "Full name" (the informal one you chose earlier)
  - "email" (which you created at yahoo.com)
  - the random character password you chose earlier.
- c. Click "Sign up for Twitter"
  - You will be asked to confirm your password and choose a username (one might already be suggested but you can delete it and use a different one).
  - Decide if you want to check the box for "keep me signed-in"
  - Uncheck the box for "Tailor Twitter based on my recent website visits"
  - Click "Create My Account"

(over →)

- d. A "welcome" page displays. Read it if you wish, and click "next"
- e. A "build your timeline" page displays. It forces you to "follow" some other people who use twitter. You can UNfollow them later. Click five or so until a "next" button appears toward the top left. Click it.
- f. A "see who's here" page displays. It forces you to follow more people. Click a category and then click five or so more people until a "next" button appears toward the top left. Click it.
- g. A "Find People You Know" page displays. At the bottom left is a barely readable "skip" button. Click it.
- h. An "Add Character" page displays.
  - Add your bio and upload any image from your computer by clicking "upload image" and selecting an image from your computer's directory. Click "open" to add it to Twitter. Then click "Done".
  - You can also skip this page and enter it later. Just press "skip" at lower left.
  - Twitter then asks you to confirm your email address. Check your email for a message from Twitter and click the link inside.

#### **4. Customize your twitter page and settings:**

- a. Click "me" in top black menu bar. This shows the page visitors see.
- b. Click "following" in upper left column to delete the people Twitter forced you to follow.
  - Click the blue "following" buttons in the right column
  - The buttons change to a red "unfollow" just before you click, and then to "follow" after you click
  - These names will disappear once you click anywhere else.
- c. Click "tweets" in the upper left column. Move the mouse into the area showing your bio and/or photo. An "edit" button will appear. Click it.
- d. In the left column are various account categories you can edit. Click on each one in turn and review the options. For privacy, check or uncheck all boxes as appropriate.
  - 1) Account:
    - Do NOT check the "tweet privacy" box as you want everyone to see your tweets.
  - 2) Email notifications:
    - Adjust as you wish. If you are lucky, you might discover you receive too many emails and later wish to change some settings.
    - At the bottom of the page you might wish to uncheck all boxes in the "Activity from your network" and "Updates from twitter" sections.
  - 3) Profile:
    - enter your website if you wish.
  - 4) Design/Apps/Widgets:
    - You can ignore these categories until you get more experience.